

EBDON (UK) Limited - CONFIDENTIALITY AGREEMENT

THIS CONFIDENTIALITY AGREEMENT (the "Agreement") dated _____

BETWEEN:

_____ of _____,

(Client / "Information Provider")

OF THE FIRST PART

- AND -

Nick Ebdon of Ebdon (UK) Limited,
(the "Recipient")

OF THE SECOND PART

BACKGROUND:

- A. The Information Provider and the Recipient desire to enter into a confidentiality agreement with regard to Coaching, Mentoring and Consulting: The Confidential Information may be used by Nick Ebdon & Ebdon (UK) Limited for the sole purpose of coaching, mentoring and consultancy work. (the "Permitted Purpose").
- B. In connection with the Permitted Purpose, the Recipient will receive certain confidential information (the 'Confidential Information').

IN CONSIDERATION OF and as a condition of the Information Provider providing the Confidential Information to the Recipient in addition to other valuable consideration, the receipt and sufficiency of which consideration is hereby acknowledged, the parties to this Agreement agree as follows:

1. Confidential Information

1. All written and oral information and materials disclosed or provided by the Information Provider to the Recipient under this Agreement is Confidential Information regardless of whether it was provided before or after the date of this Agreement or how it was provided to the Recipient.

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2. 'Confidential Information' means all data and information relating to the Information Provider, including but not limited to, the following:
 - a. 'Customer Information' which includes names of customers of the Information Provider, their representatives, all customer contact information, contracts and their contents and parties, customer services, data provided by customers and the type, quantity and specifications of products and services purchased, leased, licensed or received by customers of the Information Provider; and
 - b. Confidential Information will also include any information that has been disclosed by a third party to the Information Provider and is protected by a non-disclosure agreement entered into between the third party and the Information Provider.
3. Confidential Information will not include the following information:
 - a. Information that is generally known in the industry of the Information Provider;
 - b. Information that is now or subsequently becomes generally available to the public through no wrongful act of the Recipient;
 - c. Information that the Recipient rightfully had in its possession prior to receiving the Confidential Information from the Information Provider;
 - d. Information that is independently created by the Recipient without direct or indirect use of the Confidential Information; or
 - e. Information that the Recipient rightfully obtains from a third party who has the right to transfer or disclose it.

4. Confidential Obligations

4. Except as otherwise provided in this Agreement, the Recipient must keep the Confidential Information confidential.
5. Except as otherwise provided in this Agreement, the Confidential Information will remain the exclusive property of the Information Provider and will only be used by the Recipient for the Permitted Purpose. The Recipient will not use the Confidential

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Information for any purpose that might be directly or indirectly detrimental to the Information Provider or any of its affiliates or subsidiaries.

6. The obligations to ensure and protect the confidentiality of the Confidential Information imposed on the Recipient in this Agreement and any obligations to provide notice under this Agreement will survive the expiration or termination, as the case may be, of this Agreement and those obligations will last indefinitely.
7. The Recipient may disclose any of the Confidential Information:
 - a. to such of its employees, agents, representatives and advisors that have a reasonable need to know for the Permitted Purpose provided that:
 - i. the Recipient has informed such personnel of the confidential nature of the Confidential Information;
 - ii. such personnel agree to be legally bound to the same burdens of confidentiality and non-use as the Recipient;
 - iii. the Recipient agrees to take all necessary steps to ensure that the terms of this Agreement are not violated by such personnel; and
 - iv. the Recipient agrees to be responsible for and indemnify the Information Provider for any breach of this Agreement by its personnel.
 - b. to a third party where the Information Provider has consented in writing to such disclosure; and
 - c. to the extent required by law or by the request or requirement of a court of law, a regulatory body, or an administrative tribunal.
8. The Recipient agrees to retain all Confidential Information at its usual place of business and to store all Confidential Information separate from other information and documents held in the same location. Further, the Confidential Information is not to be used, reproduced, transformed, or stored on a computer or device that is accessible to persons to whom disclosure may not be made, as set out in this Agreement.
9. **Ownership and Title**

9. Nothing contained in this Agreement will grant to or create in the Recipient, either expressly or impliedly, any right, title, interest or license in or to the intellectual property of the Information Provider.

10. Remedies

10. The Recipient agrees and acknowledges that the Confidential Information is of a proprietary and confidential nature and that any failure to maintain the confidentiality of the Confidential Information in breach of this Agreement cannot be reasonably or adequately compensated for in money damages and would cause irreparable injury to the Information Provider. Accordingly, the Recipient agrees that the Information Provider is entitled to, in addition to all other rights and remedies available to it at law or in equity, an injunction restraining the Recipient, any of its personnel, and any agents of the Recipient, from directly or indirectly committing or engaging in any act restricted by this Agreement in relation to the Confidential Information.

11. Return of Confidential Information

11. The Recipient will keep track of all Confidential Information provided to it and the location of such information. The Information Provider may at any time request the return of all Confidential Information from the Recipient. Upon the request of the Information Provider, or in the event that the Recipient ceases to require use of the Confidential Information, or upon the expiration or termination of this Agreement, the Recipient will:

- a. return all Confidential Information to the Information Provider and will not retain any copies of this information;
- b. destroy or have destroyed all memoranda, notes, reports and other works based on or derived from the Recipient's review of the confidential information; and
- c. provide a certificate to the Information Provider that such materials have been destroyed or returned, as the case may be.

12. Notices

12. In the event that the Recipient is required in a civil, criminal or regulatory proceeding to disclose any part of the Confidential Information, the Recipient will give to the Information Provider prompt written notice of such request so the Information

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Provider may seek an appropriate remedy or alternatively to waive the Recipient's compliance with the provisions of this Agreement in regards to the request.

13. If the Recipient loses or fails to maintain the confidentiality of any of the Confidential Information in breach of this Agreement, the Recipient will immediately notify the Information Provider and take all reasonable steps necessary to retrieve the lost or improperly disclosed Confidential Information.

14. Any notices or delivery required in this Agreement will be deemed completed when hand-delivered, delivered by agent, or seven (7) days after being placed in the post, postage prepaid, to the parties at the addresses contained in this Agreement or as the parties may later designate in writing.

15. The address for any notice to be delivered to any of the parties to this Agreement is as follows:

a. _____:

b. **Ebdon (UK) Limited:**

28 Queen Street

London

EC4R 1BB

16. Representations

16. In providing the Confidential Information, the Information Provider makes no representations, either expressly or impliedly as to its adequacy, sufficiency, completeness, correctness or its lack of defect of any kind, including any patent or trade mark infringement that may result from the use of such information.

17. Termination

17. Either party may terminate this Agreement by providing written notice to the other party. Except as otherwise provided in this Agreement, all rights and obligations under this Agreement will terminate at that time.

18. Assignment

18. Except where a party has changed its corporate name or merged with another corporation, this Agreement may not be assigned or otherwise transferred by either party in whole or part without the prior written consent of the other party to this Agreement.

19. Amendments

19. This Agreement may only be amended or modified by a written instrument executed by both the Information Provider and the Recipient.

20. Governing Law

20. This Agreement will be construed in accordance with and governed by the laws of the Country of England.

21. General Provisions

21. Time is of the essence in this Agreement.

22. This Agreement may be executed in counterparts.

23. Headings are inserted for the convenience of the parties only and are not to be considered when interpreting this Agreement. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

24. The clauses, paragraphs, and subparagraphs contained in this Agreement are intended to be read and construed independently of each other. If any part of this Agreement is held to be invalid, this invalidity will not affect the operation of any other part of this Agreement.

25. The Recipient is liable for all costs, expenses and expenditures including, and without limitation, the complete legal costs incurred by the Information Provider in enforcing this Agreement as a result of any default of this Agreement by the Recipient.

26. The Information Provider and the Recipient acknowledge that this Agreement is reasonable, valid and enforceable. However, if a court of competent jurisdiction finds

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any of the provisions of this Agreement to be too broad to be enforceable, it is the intention of the Information Provider and the Recipient that such provision be reduced in scope by the court only to the extent deemed necessary by that court to render the provision reasonable and enforceable, bearing in mind that it is the intention of the Recipient to give the Information Provider the broadest possible protection to maintain the confidentiality of the Confidential Information.

27. No failure or delay by the Information Provider in exercising any power, right or privilege provided in this Agreement will operate as a waiver, nor will any single or partial exercise of such rights, powers or privileges preclude any further exercise of them or the exercise of any other right, power or privilege provided in this Agreement.
28. This Agreement will inure to the benefit of and be binding upon the respective heirs, executors, administrators, successors and assigns, as the case may be, of the Information Provider and the Recipient.
29. This Agreement constitutes the entire agreement between the parties and there are no further items or provisions, either oral or otherwise, with the exception of the following General Disclaimer.

General Disclaimer. For all coaching, mentoring and therapeutic work, should a disclosure be made whereby the *Recipient* believes the client (*Information Provider*) poses a real and credible threat to the safety of themselves and/or others, the *Recipient* reserves the right to disclose any relevant information to mitigate real or perceived harm.

_____ (Information provider)

_____ (Ebdon (UK) Limited)